

SHRI NARENDRA TIDKE
COLLEGE OF ARTS &
COMMERCE , RAMTEK , DISTT
NAGPUR , (MAHARASHTRA) ,
PINCODE - 441106

Annual Quality Assurance Report
(AQAR)

2016-17

Submitted To

National Assessment and
Accreditation Council
(NAAC)

P. O. Box NO. 1075 , Nagarbhavi , Bengaluru – 560072

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution

Shri Narendra Tidke College of Arts and Commerce , Ramtek

1.2 Address Line 1

Ambala Road

Address Line 2

Ramtek

City/Town

Ramtek

State

Maharashtra

Pin Code

441106

Institution e-mail address

shrinarendratidke@rediffmail.com

Contact Nos.

07114-255140

Name of the Head of the Institution:

Dr. Ruprao U. Gaikwad

Tel. No. with STD Code:

07114-255140

Mobile:

9422818642

Name of the IQAC Co-ordinator:

Prof. Nitin Ghamandi

Mobile:

09049141224

IQAC e-mail address:

sntcramrek@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN21225

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC (SC) / 18 / A & A / 11.1

1.5 Website address:

www.sntcollegeramtek.org

Web-link of the AQAR:

www.sntcollegeramtek.org/aqar2016-17.doc

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sr. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C	1.82	2016	Five Years (Till Nov 4 , 2021)
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

27 / 09 / 2016

1.8 AQAR for the year (for example 2010-11)

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR _____ (DD/MM/YYYY)4
ii. AQAR _____ (DD/MM/YYYY)
iii. AQAR _____ (DD/MM/YYYY)
iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

RASHTRASANT TUKDOJI MAHARAJ NAGPUR UNIVERSITY , NAGPUR

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Supporting & Monitoring work of various committee
- Making quality related recommendations
- Awareness rising programme for staff
- Contribution to the planning of improving academic infrastructure

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
IQAC chalked out various plans as mentioned in 2.14 above.	The plans discussed in IQAC were mostly carried out .

*** The Academic Calendar of the year 2016-17 has been attached as Annexure I**

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

The AQAR was placed before the IQAC. It was finalized after detailed discussion . It was recommended for submission.

Part – B

Criterion – I

1. Curricular Aspect

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	02			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	02			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	00
Annual	04

1.3 Feedback from stakeholders*

(On all aspects)

Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

****An analysis of the feedback is given in the Annexure II***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- Revision of syllabi is done by the affiliating university.
- Semester pattern is being introduced for B.A. I & B. Com. I from 2016-17
- Annual pattern is for B. A. III & B. Com. III with new syllabus

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others (Principal)
11	07	03	00	01

2.2 No. of permanent faculty with Ph.D.

05

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others (Principal)		Total	
R	V	R	V	R	V	R	V	R	V
07	01	03	00	00	00	01	00	11	01

2.4 No. of Guest and Visiting faculty and Temporary faculty

00

00

05

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	00	11	01
Presented papers	00	04	00
Resource Persons	00	00	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of ICT in teaching & learning
- Student participation in assignment work & class test
- Teaching through field work by arranging industrial visit & study tour

2.7 Total No. of actual teaching days during this academic year

205

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Assignments and Unit Tests

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

00 00 00

2.10 Average percentage of attendance of students

83

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B. A. III	34	00	00	16	02	52.94
B. Com. III	40	00	02	13	01	40.00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Members of IQAC promote better teaching – learning
- Feedback from students on curriculum & teachers
- By analysing the performance of students in university examination

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02

UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	01

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff (Non-Teaching Staff)	08	07	02	00
Technical Staff				

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- ♦ To motivate staff members to publish research papers & to undertake MRP
- ♦ IQAC coordinates with Research Committee in preparing Research Proposals
- ♦ Research needs & concerns are addressed with necessary assistance

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		01		
Outlay in Rs. Lakhs		60,000		

3.4 Details on research publications

	International	National	Others
Peer Review Journals	00	00	00
Non-Peer Review Journals	00	00	00
e-Journals	00	00	00
Conference proceedings	00	04	00

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	02	UGC	90,000	60,000
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify) (State Level Conference in Economics Subject)	01	UGC	68,000	68,000
Total			1,58,000	1,28,000

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

00

3.10 Revenue generated through consultancy

3.11 No. of conferences
organized by the Institution

Level	International	National	State	University	College
Number			01		
Sponsoring agencies			UGC		

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level	<input type="text" value="05"/>	State level	<input type="text" value="00"/>
National level	<input type="text" value="00"/>	International level	<input type="text" value="00"/>

3.22 No. of students participated in NCC events:

University level	<input type="text" value="00"/>	State level	<input type="text" value="00"/>
National level	<input type="text" value="10"/>	International level	<input type="text" value="00"/>

3.23 No. of Awards won in NSS:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.24 No. of Awards won in NCC:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="02"/>	College forum	<input type="text" value="08"/>		
NCC	<input type="text" value="03"/>	NSS	<input type="text" value="05"/>	Any other	<input type="text" value="02"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Tree Plantation , Environmental Awareness , Voter Awareness , etc..
- College NSS Unit render their services to village
- College NCC Unit participated in Kranti Diwas Rally & Yoda day
- Educational aid is given to the needy students.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	9.6 acres			9.6 acres
Class rooms	10			10
Laboratories (Home –Economics Lab)	01			01
Seminar Halls	01			01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	15	10	Grants	25
Value of the equipment purchased during the year (Rs. in Lakhs)		265329		
Others				

4.2 Computerization of administration and library

Computerization of administration and of college library is in process.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	9645	N. A.	466	110315	10111	N. A.
Reference Books	3100	N. A.	06	4150	3106	N. A.
e-Books						
Journals	07	N. A.			07	N.A.
e-Journals						
Digital Database						
CD & Video						
Others (specify)	7412		92	27160	7504	N. A.

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	10	05	02	02	01	05	00	01
Added	02	0	0	0	0	0	0	0
Total	12	0	0	0	0	0	0	0

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Training & Guidance is given to the staff & students for the use of computer & internet access.

4.6 Amount spent on maintenance in lakhs :

i) ICT	62,824
ii) Campus Infrastructure and facilities	1,29,298
iii) Equipments	2,65,329
iv) Others	2,40,818
Total :	6,98,269

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- By interacting with non-teaching staff to improve student support services
- By monitoring & coordinating with the Anti-Ragging Committee , Discipline Committee , Vishakha Committee , Grievances' & Redressal Cell , etc

5.2 Efforts made by the institution for tracking the progression

- Alumni Association
- Personal Contact
- From Current Students

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
570			

(b) No. of students outside the state

00

(c) No. of international students

000

Men	No	%	Women	No	%
	240	42.10		330	57.90

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
12	75	108	428	00	623	10	75	92	393	00	570

Demand ratio 1:1 Dropout % 75.25

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Guidance & Counseling regarding competitive examination is done by arranging seminars
- Additional assistance is provided by teachers as & when needed
- Personal guidance is also given by faculty members to the needy students
- Competitive books are made available in the library to students to study

No. of students beneficiaries

554

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- Lectures on Career Guidance are arranged by various departments
- Placement Cell

No. of students benefitted

307

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
00	00	00	21

5.8 Details of gender sensitization programmes

- By organizing workshop on gender sensitization by Vishkha & Women Study Center of the college for the gender sensitization amongst the students
- Personal rapport & healthy atmosphere is maintained in the campus for the students so as to spread gender awareness
- Syllabus related topic specially deal by department

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	03	3045
Financial support from government	391	5,35,720
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

There were no major grievances and College has the mechanism to address & redress such issues raised by students ...

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- Vision : To transform human beings through education
- Mission : Commitment to impart a liberal , modern , sound & quality education to all the sections of the society

6.2 Does the Institution has a management Information System

Yes, the college has a partially . information system. The Principal of the college acts as the chief resource person.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The curriculum is designed , updated & revised by R.T.M. Nagpur University, Nagpur

6.3.2 Teaching and Learning

College tries to provide all the best possible classroom facilities for teaching & learning for the students by maximising use of ICT , giving assignments , classroom seminar, industrial visit & study tour

6.3.3 Examination and Evaluation

Examination & evaluation is done by the affiliating university , however , college staff members actively participate in all such works. College level internal assessment is done by unit test ,class seminar, project work and assignments

6.3.4 Research and Development

- Research committee motivates staff members to participates in research work like writing research paper and to undertake MRP
- Research Journals & Periodicals are subscribed by the college library
- Duty Leave is given to the staff members to attend seminars, conferences & for research work
- The college has successfully organized one state level UGC sponsored seminar

6.3.5 Library, ICT and physical infrastructure / instrumentation

- New books have been added to the college library and computerisation of college library is in process
- Teachers are encouraged to use ICT in teaching & learning extensively
- Physical infrastructure & instrumentation is monitored , updated & maintained with full support of administration

6.3.6 Human Resource Management

The college doesn't have all post filled but it uses the available staff in optimum way.

6.3.7 Faculty and Staff recruitment

The faculty and staff of the college is being recruited by Gondia Education Society , Gondia by following the norms laid down by affiliating university ,Govt of Maharashtra & UGC and temporary faculties are recruited every year as per requirement by the college by strictly adherence to the rules & regulations

6.3.8 Industry Interaction / Collaboration

The college organizes industrial visits and study tours. The college is taking efforts in getting the direct collaboration with industry by overcoming all odds.

6.3.9 Admission of Students

Admission process of the college is fully transparent and strictly follows the norms laid down by the affiliating university & Govt of Maharashtra.

6.4 Welfare

schemes for

Teaching	GPF, DCPS, Group Insurance , Medical Reimbursement
Non-teaching	GPF, DCPS, Group Insurance , Medical Reimbursement
Students	Scholarship , Free ship, EBC, Material help

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	Principal
Administrative			Yes	Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N. A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N. A.

6.11 Activities and support from the Alumni Association

Steps are being initiated for alumni meet every year and suggestions given by them is incorporated for future activities.

6.12 Activities and support from the Parent – Teacher Association

Meeting of Parent Teacher Association is organized and suggestions provided by them are considered for strengthening the cordial relationship between teacher and parent

6.13 Development programmes for support staff

- One Day Workshop
- Orientation Programme

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Environmental awareness is done amongst all in the college campus
- Minimum use of electrical energy and initiation for the use of solar lights
- Tree plantation programme and cleaning the campus drive
- Waste Management is done

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Expansion of CCTV network across the campus
- Wi-Fi facility to be made available to all
- Organising UGC sponsored a one day state level seminar

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Organising UGC sponsored a one day state level seminar
- Installation of Solar Power Lights
- Gender sensitization programme

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- I) Focussed Physical training to the students
- II) College Annual Examination

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Tree plantation organized by NSS & NCC Unit of the college
- Environmental awareness is created amongst all
- Use of solar energy is created in college campus
- Use of electricity is done with due requirement & necessity

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOC of the Institute

Strengths :-

- Committed , devoted & dedicated Staff of the college
- Eco-friendly campus & Academically encouraging atmosphere
- Sports , NSS, NCC , PEC , WSC , etc Units to develop students personality

Weaknesses :-

- Students with poor economic background
- Poor communication skill of the admitted students

Opportunities :-

- Supportive staff
- Scope to expand infrastructure
- Support from alumni association

Challenges :-

- To improve the results

8. Plans of institution for next year

- To enhance the participation of faculties in research
- To organize student centric seminars
- To prepare AQAR for the year 2017-2018

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

Academic Calendar for the session 2016-2017

- ▶ Commencement of the academic session 16 -06-2016
 - ▶ Commencement of the admission process* 10 -06-2016
- (*Detailed admission schedules for different faculties displayed on the college notice board)
- ▶ Final deadline for all admissions 01-08-2016
 - ▶ Commencement of classes 27-06-2016
 - ▶ First phase of class & unit test Aug-Sept 2016
 - ▶ Deadline for university winter exam form 15-07-2016
 - ▶ End of First Term 27-10-2016
 - ▶ Winter vacation 28-10-2016 to 27-11-2016
 - ▶ University Winter examinations* 19-10-2016

(*Detailed schedule of various examinations will be announced by the university and will be displayed on notice board as & when available)

- ▶ Commencement of the second term 28-11-2016
- ▶ Deadline for university summer exam forms 01-12-2016
- ▶ Second phase of class & unit test Dec-Jan 2016-17
- ▶ Cultural events February 1st Week
- ▶ College Annual Exam February-2017
- ▶ University Summer Examination* 05-03-2017

(*Detailed schedule of various examinations will be announced by the university and will be displayed on notice board as & when available)

- ▶ End of second term 30-04-2017
- ▶ Summer Vacation 01-05-2017 to 15-06-2017

Summary of the Feedback from various stakeholders

An overview of the Feedback taken from the students on various aspects like teachers , teaching-learning experience , campus life, etc.

The following are some of its chief outcomes :

- ❖ The feedback given by the students about their teachers shows the dedication & devotion of the teachers in their teaching. The appreciation about in depth knowledge , presentation style , preparation of the topic is worthy of appreciation. Students had given commendable words for their teachers for rendering their helping hand in terms of guiding & cultivating their life towards a new vision.
- ❖ Students gave mixed kind of feedback regarding curriculum and about its various aspects. Most of the students found the importance & relevance of their curriculum but very few had adverse opinion also.
- ❖ Students were very delighted about the classroom interaction & discussion with their teachers. It was termed as fruitful for them. It opened new gates of wisdom for them. Most of the students were positive about the communication of their teachers.
- ❖ The punctual attitude of teachers is also highly appreciated by the students. Teachers' mindset in giving importance to the completion of syllabus in allotted time was another laudable feature in feedback.
- ❖ The various methods like internal assessment , class test , unit test , classroom seminar adopted by the teachers to evaluate & monitor the progress of the students were highly praised .students found it useful for their university examination.
- ❖ The feedback given about books in the college library , on the infrastructure & facilities available in the campus, cooperation of the non-teaching staff was mixed one.

Presentation of the Best Practice - 01

Title of the Practice

Focussed Physical Training to the students

Goal

- To make the students physically efficient to compete in various services
- To make the students employable

The Context

The college is located in rural area and nearby tribal area. The admitted students belong to the low & economically backward community. Due to this , they can't afford to go for higher education. They prefer to go for the jobs in Defence Services , in Central or State Police Service. Physical fitness is one of the essential requirements in this aspect. The college understands this need of the students. The NCC Unit , since its inception , has played major role in this regard. The college tries to give opportunity to those students who couldn't opt for NCC but has inclination towards to go for jobs services mentioned above. The college , having accepted this as one of its best practice, feels great in helping to society and taking pride in Nation building.

The Practice

The college ground is scattered in a large area. The ground has a Running Track , space for Long Jumps & pull ups. All this helps these students to practice and perform as per the necessity & requirement. The

college provides all essential material useful in this context . The physical education teacher gives his useful tips to the participants. The students are informed about the latest happening in the concerned field.

Evidence of Success

Every year the participation of students is increasing. Around 10 to 20 students have been selected in the past few years. Efforts are being made to enhance the performance of the participating students in selection through perfect performance to increase the ratio.

Problems Encountered and Resources Required

The college is trying to the best of its abilities to provide all the required resources but financial restriction is a major hurdle in it. Retirement of regular physical education faculty member has posed huge problem. Non availability of lady physical educational teacher is another major issue which constrain participation of girls.

Presentation of the Best Practice - 02

Title of the Practice

College Annual Examination

Goal

- To enhance the performance of the students in university examination
- To address the students' concerns regarding university examination
- To support the preparation of students for final university examination

The Context

The students moving from board to degree level find themselves in deep trouble while appearing in the university examination. These problems occur with the change of syllabus as well as shifting from annual to semester pattern. To address such needs of the students , the college has introduced the practice called as “ College Annual Examination .”

The Practice

The college is very much fortunate to have highly committed , dedicated & devoted staff with caring attitude for the students. In the very beginning , the students are made aware of the syllabus and university examination paper pattern. Regular class and unit test are arranged by the teachers

which helps the students so as to be able to familiar with the methodology of answering the pattern.

College Annual Examination is a swift move to change the mindset of the student for university examination. It helps them to be familiar with the paper pattern and how to answer those questions , which was told to them by their respective teacher in the concerned subject. It is a complete mock test as per the university norms. This method helps the students to know the corrective steps to improve the quality of their answers. Students are given expected sample questions prepared by the experienced faculty members.

Evidence of Success

The valuable guidance given by the teachers from time to time to the students bore fruitful results. The results of the respective subjects have increased significantly. Students have also reported that the mock exam is a valuable help.

Problems Encountered and Resources Required

This practice has its problems also. The constraint of time in the semester system works as a major hurdle for both teachers & students. Extensive use of stationary is a major issue and college is trying overcome this.